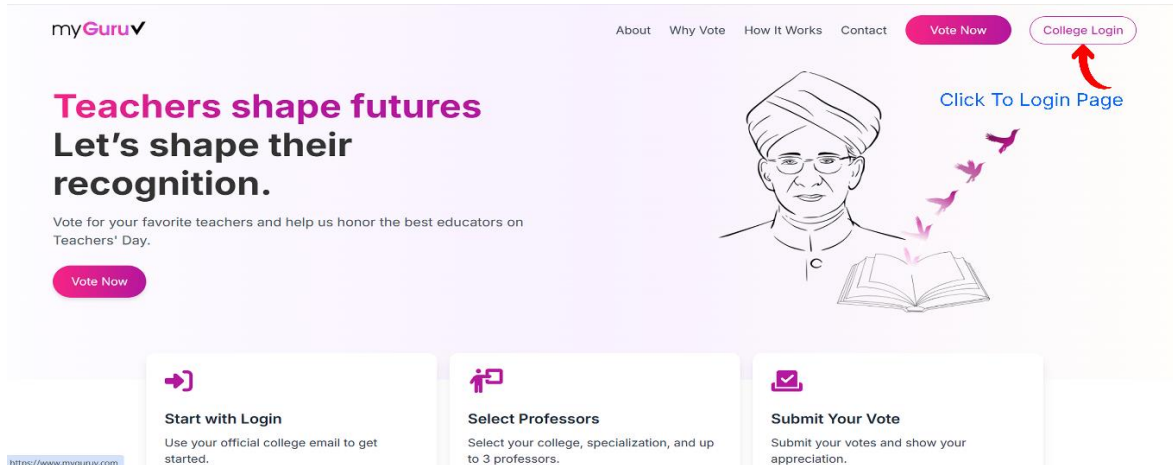




myGuruv Admin (College Flow Document)

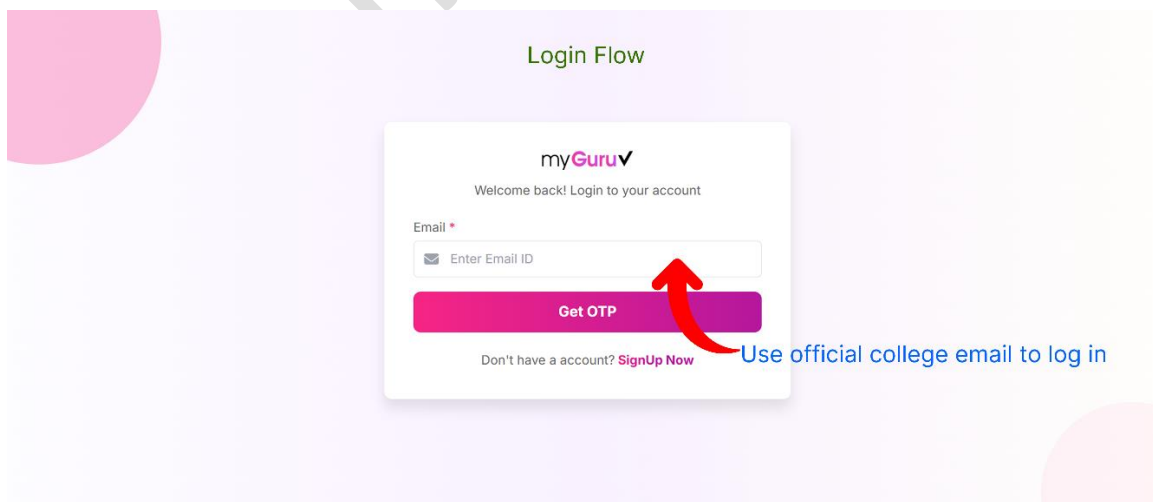
myGuruv Landing Page – Admin Flow starts from Login



1. College Login & Signup Flow

Login Flow:


The college representative logs in using their official credentials (typically a college email). This helps ensure that only authorized personnel manage institutional data.



Otp Verification:

The college representative, upon submitting their credentials, receives a passcode (OTP) at their registered email .

OTP Verification Flow


Welcome back! Login to your account

Email *

xxx@college.edu

OTP

Enter the OTP

04:57

✓ OTP sent to Email

Login

Don't have an account? [SignUp Now](#)

Enter the OTP sent to your official college email to verify your account.


Don't have an account? Sign up Create your college Admin

Signup Flow:

If it is the first time a college representative is logging in, they will go through a registration process. This may involve providing: - College Name – University Name - Email Domain- Admin Email .

Once registered, the user should be waiting for super admin approval.

Signup Flow for College Admin


Sign Up to Get Started

College Name *

Enter College Name

University Name *

Enter University Name

Email Domain * (e.g., example.com)

yourdomain.com

Admin Email *

admin@example.com

Mobile Number *

Enter mobile number

Register

Already have an Account. [Login](#)

The signup process is intended for authorized college representatives (typically department heads, coordinators, or principal's office) to register their institution on myGuru.

College Name

- Enter the full name of your institution (e.g., Government Engineering College, Mumbai)

University Name

- Specify the university affiliation (e.g., Mumbai University, JNTU Hyderabad)

Official College Email Domain

- Provide the domain part of your college's email (e.g., @abcuniversity.edu.in or @govcollegename.ac.in)
- This is used to validate student logins and allow them to vote using their official email IDs

Admin Email ID

- This will be the primary login for accessing the dashboard
- Must be a valid college-based email (e.g., hodcse@govcollege.edu.in)

Mobile Number

- Enter the official contact number for communication and verification.